



DISTRICT 5220
DISTINGUISHED PUBLIC SERVICE AWARD
NOMINATION FORM
2003-2004
(Non-Rotarians)

Eligibility: Nominees must be residents of, or employed in District 5220. Nominees must be non-Rotarians. All areas of public service, including local, county, state and federal are included. Individual clubs may solicit nominations from public agencies.

Criteria: Either as public employees or as private citizens, nominees must have made significant contributions to the public service. Nominations must be concise and clear; if additional space is required, use no more than three (3) additional sheets. The form should be typed.

Deadline: Must be received by _____ Rotary Club
by **30 December 2003.**

Address of Club _____

1. **Basic Information on Nominee** (use n/a where not applicable)

Nominee Name _____

Position/Title _____

Nominee Phone No Day/_____ Evening _____

FAX _____ **Cell** _____

Nominee's Address _____

Employed By _____

Supervisor's Name & Title _____

Supervisor's Phone No _____

2. Public Employee Job Performance

(For private citizens omit item 2 and provide full details in item 3.)

A. Quality of Performance

List performance achievements and/or awards and cite statements by employers that reflect exceptional performances. Cite specific ways in which the nominee had improved the public service, or encouraged other public employees to pursue excellence. (Use additional sheets if necessary)

B. Contribution to Job

List improvements, innovations, ideas or actions that have contributed to greater effectiveness, reduced cost or wider acceptance of governmental operations.

3. OFF-THE JOB CONTRIBUTIONS

Service to the Community.

For public employees, describe participation in community service, professional and service organizations. For private citizens, describe participation in community activities on a voluntary basis, which specifically improve the public service.

4. **(OPTIONAL) NO MORE THAN THREE (3) LETTERS FROM PERSONS ATTESTING TO THE ACCURACY OF THE ACCOMPLISHMENTS OF THE NOMINEE MAY BE INCLUDED/ATTACHED. NEWSPAPER, MAGAZINE/JOURNAL CLIPPINGS MAY BE ATTACHED NOT TO EXCEED TWO SHEETS.**

PERSON MAKING NOMINATION

Name _____

Position/Title _____

Address _____

Phone No **Day** _____ **Evening** _____

Relationship to Nominee _____

(Work Associate, Supervisor, etc.)

The above named individual is the nominee of the _____ Club for consideration of the District Distinguished Public Service Award.

Date _____ Signature _____
Club President

Club President: The Club President must sign the application certifying the individual as the club nominee for the Distinguished Public Service Award.
Submit nomination by **31 January 2004.**

Upon completion of the selection process, please submit the nomination Form and all supporting documents to:

Ron Moore, Chair
Distinguished Service Awards, District 5220
321 Circle Drive
Chowchilla, CA 93610

Questions? Call Ron Moore (559)665-2520
(559)665-0299 FAX
(559)232-1273 CELL
E-mail **rmoores@inreach.com**