

District Simplified Grant #**Individual Project Report #**

To be completed by Rotarians. Return this form to your District.

Rotary Club:

Project Title:

Progress Report Final Report

Project Description

1. Briefly describe the project. What was done, when and where did project activities take place, and who were the beneficiaries?

2. How many Rotarians participated in the project?

3. What did they do? Please give at least two examples.

4. How many non-Rotarians benefited from this project?

5. What are the expected long-term community impacts of the project⁷

6. If a cooperating organization was involved, what was its role?

Financial Report *(District must retain receipts of all expenditures)*

Income		Amount
1. District Simplified Grant funds	received from the District	
2. Other funding (specify)		
3.		
Total Project Income and add lines as needed		
Expenditures (please be specific)		
1.		
2.		
3.		
4.		
5.		
6.		
7.		
Total Project Expenditures		

9. By signing this report, I confirm that to the best of my knowledge these District Simplified Grant funds were spent only for eligible items in accordance with Trustee-approved guidelines, and that all of the information contained herein is true and accurate. Receipts for all grant-funded expenditures have been provided to the district.

Certifying Signature

Date:

Print name, Rotary title, and club